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**Client:**  
**SITE:**

**Anticipated Start:-**  
**Anticipated Duration:-** days

## METHOD STATEMENT

### ESE Cloakroom Equipment

Cloakroom Benches / Wall Shelves etc are manufactured from mild steel rectangular hollow sections or folded sheet steel and finished using a standard polyester powder coating process.

The wood used is Ash Hardwood, professionally cleaned prepared, lacquered and fitted prior to delivery.

The hat and coat hooks are standard off the shelf items pre finished in Satin Anodised Aluminium.

Installers will attend site slightly before the anticipated time of delivery vehicles, report to named contact, inspect area of work and ensure paperwork / safety wear is in order, attend site induction if required and adhere to any site specific health & safety requirements that may apply.

Unload vehicles of materials, check quantities / condition and move to dry safe storage as close to work area as practical given the site conditions.

Check equipment to be used, mark out / agree starting points, check work area for obstructions / hazards and ensure clear enough to commence safe installation.

On Site assembly usually consists of simply:

1. Unwrapping the parcels one bench at a time so as not to mix components, and in order of assembly.
2. Lay one upright / leg frame on the floor (or ask another person to hold it), offer the seat frame (complete with wood already fitted) against the relevant upright, position and insert the bolts provided (do not tighten fully yet).
3. Offer the second upright against the other end of the seat frame and insert the two bolts that end.
4. Carry out the same process if you have ordered mesh shoe racks.
5. If you have also ordered top shelves, make sure you have inserted the chrome captive hanging rail, wooden hat and coat hook rail and or back rest, then insert the top shelf bolts.
6. Stand and place in position, fix hat and coat hook rail to uprights or screw to wall (depending on product chosen).
7. And if applicable, mark fixing points, drill holes and secure to floor / wall using bolts, anchors, screws relevant to the surface / structure they are being fitted to (client to confirm prior to attending site).
8. Check the bench looks square, if in a wet area changing room and floor fix option chosen apply silicone sealant around base of legs.

If works extend to more than one day on site, the working area will be cleared of waste etc at the end of each day to ensure site is suitably free of obstructions / hazards.

Clean site and clear offcuts, waste and packaging to a suitable location.

More assembly / construction information can be found on our website: [www.cloakroomseating.co.uk](http://www.cloakroomseating.co.uk)